



March 23,2018

## Nominations for the positions of Regional Representatives

Nominations are now open for the above noted positions for Unifor National Council 4000. As in accordance the Bylaws of National Council 4000, the period for nomination is twenty-one (21) calendar days from the above date.

### Duties of a Regional Representative

As in accordance Article 3, Section 4 of the Unifor National Council 4000 Bylaws

#### **ARTICLE 3: SECTION 4 – REGIONAL REPRESENTATIVES**

- 3.4.01 Regional Representatives will take direction from their respective regions or constituents and the National Council President concerning collective agreement matters. They will be responsible for the negotiation of national and regional collective agreements under their jurisdiction, in cooperation with the Regional or National Bargaining Committee(s). They will be responsible for drafting of contract language and administering these collective agreement(s) thereafter.
- 3.4.02 Regional Representatives will be responsible for the handling of grievances from their respective jurisdictions and at the final step of the grievance procedure for the life of the collective agreement and will handle mediated and expedited arbitration for their respective jurisdictions.
- 3.4.03 At the request of the Regional Locals, Regional Representatives may be assigned additional duties outside of his/her bargaining unit under the direction of the National Council President and the National Council 4000 Executive Board, such as organizing, Workers' Compensation matters, Employment Insurance, etc.
- 3.4.04 Manages labour relations with existing and newly certified bargaining units.
- 3.4.05 Establishes and maintains a working environment conducive to positive morale, individual style, quality, creativity and teamwork with all Locals under their jurisdiction.
- 3.4.06 Visit workplaces where National Council 4000 members are employed and monitoring working conditions and identifying other industrial relations issues.

- 3.4.07 Regional Representatives must provide a written report at Local meetings and demonstrate skills in effective, clear and persuasive oral and written communication.
- 3.4.08 Regional Representatives must submit a written report twice every calendar year in conjunction with National Council 4000 Executive Board meetings. Reports must be submitted to the National Council 4000 Secretary Treasurer a minimum twenty-one (21) days prior to the date of the Executive Board meetings.

The position of Regional Representative is a full time position with Unifor Council 4000. Wages are as described under Article 6, Section 3 of the Council 4000 Bylaws. Benefits are paid to the employer that you are employed with so you maintain your existing benefit plan. Expenses are paid in accordance Article 6, Section 5 of the Council 4000 Bylaws. Vacation is based on your present vacation entitlement with your employer. In the case of members who are employed as contractors, vacation time is as described in Article 6, Section 4 of the Council 4000 Bylaws.

Applicants to the position of Regional Representative should have experience with Microsoft Word and Excel. Applicants should have an understanding of the Canada Labour Code and any applicable Provincial Labour Codes. Applicants must have the ability to work under time sensitive constraints. Travel is a requirement, so applicants must be able to spend durations away from home. Previous experience as a Regional Representative, Local Union President, Local Chairperson or Grievance Officer is an asset.

Members who contemplate standing for this position should do so with confidence in their abilities to perform the required duties and take on the important responsibilities that come with this job.

Nomination Forms should be completed as explained on the attached forms.  
Forms must be received by the deadline date, or it will not be accepted.